

ITALIAN EXCHANGE PROGRAM

Hampshire High School
157 Trojan Way
Romney, WV 26757



Tel. 304-822-3958
exchange@hampshirehigh.com
www.hampshirehigh.com

Exchange Program Guidelines and Regulations

Being Part of a Group

Successful group travel is dependent upon considerate, unselfish behavior by all members of the group. No PDA!

Punctuality

Tempers soon fray if the group is kept waiting for a few people who are always late for sightseeing tours, meals and other activities. Every day, your teacher will outline planned activities. We request that participants take careful note of the schedule and *always* be on time. This is particularly important for all travels by public transportation. (They don't wait!).

Neatness

We request that all participants keep themselves and their belongings clean and orderly. Be considerate—don't leave your room, train, or sightseeing bus in disarray. Offer to help and don't expect your host family to serve you. You are a "family member" and not only a guest.

Listening

Listen carefully to all instructions you receive from your accompanying teachers, host families, or teachers in host schools. Give schedule of events (especially changes) to your host family, so that they are informed of our trips.

Curfew

There is no pre-set curfew while staying with your host families. However, since some of our big daily tours might start as early as 5:30 am, it is essential that you are well rested. Upon return, your host family will expect you to return to your host home immediately. ***Your host family will expect that you spend time with them in return for their hospitality.*** Remember, this is *not* a vacation but an educational experience! Students are *never* permitted to go out unaccompanied by an adult or their host student.

When we are traveling on our own, no one is permitted to leave the hotel or restaurant, and no one is allowed to leave the rooms after curfew.

These regulations have been devised to ensure a successful educational experience for *all* participants.

1. All scheduled program activities are obligatory. If you are sick, and therefore unable to attend, you must inform the Exchange Program Coordinators immediately (Tel. 333-8953427).
2. You are not allowed to leave town by yourself. If your host family wants to take you sightseeing on the weekend, this is of course encouraged. When on our trip, students may split up into groups; however, given the current situation, students always need to be accompanied by an adult.
3. Visitors or group members of the opposite sex are not to be in your room. Spend most of the time with your assignments and host family. American students are not to make plans of their own and are not to meet with other American students during the home stay unless the Italian family arranges this.
4. Smoking is not permitted!
5. Hitchhiking and driving and renting of any motor vehicle are strictly forbidden for all students. I understand that some students will have a license (age 18 and above) and will drive students.
6. ***Alcohol consumption is NOT permitted. Any participant, of any age, is subject to disciplinary action including dismissal from the program at the students' or parents' own expense.***
7. Shoplifting and possession of illegal drugs are extremely dangerous abroad. Automatic dismissal from the program will result, and the participant shall return home at his or her own expense. Should authorities be involved, participants will be subject to the laws of the country they are visiting.
8. Neither the teachers nor the host families are liable for any kind of problems that may occur during the trip. Students cannot be supervised 24 hours a day!
9. Students/parents agree that breathalyzers and/or drug tests can be administered at any time if there should be doubt of a participant having abused any substance.
10. Students and parents have read and agree to the Exchange Program Rules and Regulations and have signed (at March 5, 14 meeting) the Hamp.Co. BOE waiver.
11. No cell phones, Ipads and/or laptops are permitted.

Parent or Legal Guardian

Date

Student Signature

Teacher Signature

ITALIAN EXCHANGE PROGRAM

Hampshire High School
157 Trojan Way
Romney, WV 26757



Tel. 304-822-3958
exchange@hampshirehigh.com
www.hampshirehigh.com

General Requirements

Fundraisers and Payments

1. Successful participation at all fundraisers
2. On time payments as indicated on schedule (noncompliance might cause dismissal from program)

Documents and other Obligations by August 23, 2016

3. Passport acquisition (if applicable) or documentation that processing has occurred
4. Two (2) ATM cards from FNB (works best) with 4 digit passcodes
5. ID or permit as second legal identification

Luggage requirements

6. 1 (one) suitcase measuring 25 x 16 x 10 (H x W x D max) to fit on small bus; max weight limit 50lbs
7. 1 backpack (regular school size) 12 lbs max
8. 1 string bag for touring with umbrella and 3-ring-binder at all times

Clothing & Shoe requirements

9. 1 long(er) nylon down filled coat waterproofed with CampDry
10. 2 pair of good walking shoes/boots , comfortable to walk in all day waterproofed with CampDry (no Converse or other cloth made shoes)
11. NO USA logos visible on clothing
12. No camouflage clothing or hats
13. NO leggings or similar to be worn without a blouse or sweater covering behind to mid-thigh
14. Coats need to be worn/or on you every single day

Other

15. When traveling in Austria and Germany, lunch stops very likely will happen when and where it is convenient for the bus, group and timing. Lunches are paid individually (also to practice language skills). This might be at a fast-food-place. Here, you may choose what you like to eat. Restaurant dinners are group meals.
16. Bring a see-through reusable water bottle to have in your string bag when traveling. Sodas are very expensive.
17. Do not bring/purchase weapons or look-alikes.
18. Attendance of afternoon classes is mandatory.

_____	_____	_____
Student	Parent	Date

Repeater Rules and Expectations

Rules

1. We are one group and all activities will be obligatory for all. Please refrain from negative comments such as "I have already seen this" or "Do I have to go there again". Comments such as these will ruin the group spirit and causes friction among group members.
2. Do not kill the "Awe" factor for others by giving away too much (often negative) information.
3. Each year is different and should/cannot be compared. Never say "...but last year..."
4. Be helpful to "newbies" without being "bossy" about it.

Negative comments will be corrected; parents will be contacted; repeated comments might result in a failing grade.

Expectations

5. Repeaters are role models for others. They will aide with chores such as
 - a. Head count of group
 - b. Help reminding everyone whose turn it is for scrapbook, bus clean-up etc.
 - c. Monitor themselves and others to do assignments and journal entries diligently and punctually
 - d. Making sure American students mingle with Italian students (school, bus, activities, waiting in morning for classes to start, dinners etc.)

_____	_____	_____
Student Repeater	Parent Repeater	Date

STATE OF WEST VIRGINIA COUNTY OF _____

The foregoing instrument was acknowledged

before me this _____ (date)

by _____
(name of person acknowledged)

My commission expires _____

Notary Public Signature